



**Sigma Executive Board and Committee Meeting
Minutes
June 29th, 2020**

Location: Rosa's on 82nd Street

Time: 5:00-6:30

Present: LaNell Harrison, Mark Wilkinson, Terry Hill, Bren Threadgill, Amy Boothe

Sent in report: Priscilla Stansell, Venisa Morgan, Pat Francis-Johnson, JoAnn Long

(Not present: Stephan Smith, Brandi Sawyer, Lucy Brown, Adrian Stamps, Ali Barron, Jamie Roney, Rebecca Clark, Patti White)

Approval of Meeting Minutes- not done at this meeting. Will review at the next board meeting.

President's report

Dr. LaNell Harrison

- **Leadership connection will be a virtual meeting for half a day on September 10, 2020. The Board has approved that any board members or committee members wishing to attend would be paid for through the Iota Mu budget. The cost per person is \$50.00. We will send out the information on the conference.**
- **Reports due:**
 - **Bylaws due 8/5- Pat Francis is working on this**
 - **Annual report due 8/5- LaNell Harrison and Bren Treadgill working on this**
 - **Chapter giving due 7/30- Venisa Morgan has taken care of this**
- **Meetings**

We need to hold 2 general meetings a year. With Covid we have not been able to have a general meeting. Suggested that we hold a virtual general meeting on July 27th. We will send out information on that soon.
- **Reminder that Sigma has webcasts available for viewing on board member positions- President, VP, Secretary and Treasurer. Check these out on the Circle.**
- **Make note of the calendar events below for upcoming meetings and events.**
- **Discussed how to recognize past president Amanda Veasart. Sigma has a past president's pin. Members present agreed that this was a great idea and that it could be presented at our next "in person" General Meeting. Will discuss with the rest of the board and decide on the pin.**

Report of New Members

Bren Threadgill

- **We have had a number of new Nurse Leaders since January. Will report the numbers at the next meeting.**

Treasurer Report

Venisa Morgan (report received)

- **Current account balance \$41,291.46; Savings \$6,140.08**
- **Bren Threadgill reported that she had just received cords for inductions and will be turning in the receipt**

Committee Reports

Succession Committee (Brandi Sawyer, Priscilla Stansell, Erin Gibson) report sent in by Priscilla Stansell

Positions to be filled in July 2020:

- **Secretary (Amy Boothe)**
- **Governance Committee member 1 (Stephan Smith)**
- **Governance Committee member 2 (empty)**
- **Leadership Succession Committee member 2 (Brandi Sawyer)**
- **Counselor (Bren Threadgill)**
- **Publicity Chair (Lucy Brown)**

The following have agreed to serve another term:

- **Leadership Succession Chair (Priscilla Stansell)**
- **Treasurer (Venisa Morgan)**

A ballot will be prepared and sent out next week so these positions can be filled by the end of the month.

Nurse Leader Committee (Terry Hill & Adrian Stamps)

No report at this time due to Covid restrictions. It was suggested that we need a committee member from Abilene to recruit nurse leaders. Will discuss this in the General Meeting.

Events Committee (Bren Threadgill, Ali Barron, Jamie Roney)

Bren reported that we will have another virtual induction for TTUHSC summer graduates on August 27th at 11:00am. Information will be sent out to all students eligible to join. Invitation will be sent out to members to attend and support our inductees.

Governance Committee (Pat Francis-Johnson, Stephan Smith) report sent in by Pat Francis-Johnson

Bylaws are due to Sigma by 8/5. Pat Francis-Johnson continues to work on how to add a chapter-at-large. Will report on this at the next meeting.

Publicity Chair (Lucy Brown)

No report at this time.

Research (JoAnn Long) report sent in by JoAnn Long

Request for vote on seed grant submitted by Dr's Hill, Gibson, Franco and Winner. Motion to approve the grant made by Bren Threadgill. Seconded by Mark Wilkinson. All in favor of approving seed grant. JoAnn Long will send out the letter awarding the grant.

Philanthropy (Mark Wilkinson)

Mark Wilkinson discussed the suggestion to donate money to several no profits in town since our membership has not had opportunities to volunteer as a chapter. Discussion of donations to agencies impacting the financial need of our community due to Covid. Organizations to consider: The South Plains Food Bank; Salvation Army and the Dream Center. Will continue this discussion at the next Executive Board meeting to determine how much to donate. Mark Wilkinson will be asked to attend that meeting since he will be the one presenting the money.

Membership Involvement Chair (Rebecca Clark)

No report at this time

2nd Counselor (Patti White)

No report at this time

Calendar Events for 2020-2021

- July 11th- Dream Center health checks (contact Mark Wilkinson at mark.wilkinson@lcu.edu)
- July 27th- General Meeting at noon via zoom
- Aug 27th- Virtual induction for TTUHSC grads
- Sept 28th- Executive Board Meeting
- Oct 26th- Board and Committee Meeting
- Nov 23rd- General Meeting

Reminder that the 100th year Biennial Conference will be held in Indianapolis, IN November 6-10, 2021. We would like as many of our members to attend as possible.

New Business- No new business to report

Old Business- No old business to report

Meeting adjourned at 6:45pm

Minutes by Dr. LaNell Harrison