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| TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER  SCHOOL OF MEDICINE  **DEPARTMENT OF PSYCHIATRY**  **POLICY AND PROCEDURE** | | REVISION:  1 | Number:  ADMIN 4 |
| **PREPARED BY: APPROVED BY:**  KARY BLAIR TERRY MCMAHON, MD  ADMINISTRATOR CHAIRMAN | | DATE ISSUED:  JANUARY 2003 | EFFECTIVE DATE:  DECEMBER 4, 2018 |
| TITLE:  Nursing Orientation | | | Page 1 of 1 |
| 1. **GENERAL STATEMENT OF POLICY:**   Statement of Purpose: Nurse will be properly oriented to TTUHSC and the department upon hire. | | | |
| 1. **SCOPE:** This policy covers Psychiatry. | | | |
| 1. **ADMINISTRATION:**   Procedure: All newly hired nurses will receive orientation to TTUHSC, according to HSC OP 70.11; they will also receive a nursing orientation from the TTUHSC Director of Nursing. The Departmental Administrator or designee will provide an orientation to the department and Psychiatry Clinic covering elements listed on the “Orientation Guide” (See attached). Nurses will be briefly evaluated according to the “competency assessment instrument” (see attached). | | | |
| 1. **Procedure:** Attachments. | | | |
| 1. **Distribution:** This policy shall be distributed to Psychiatry. | | | |