



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER.

School of Medicine

Operating Policy and Procedure

SOM OP: 50.18, **Licensing Certification (ACLS/DEA/TMHP)**

PURPOSE: The purpose of this School of Medicine (SOM) policy and procedure is to establish requirements regarding ACLS and DEA Certification/Recertification for current and incoming Residents/Fellows.

REVIEW: This SOM Policy and Procedure shall be reviewed within each odd numbered fiscal year by the TTUHSC Graduate Medical Education Coordinating Council. Revisions will be forwarded to the Office of the Dean for approval and publication.

POLICY/PROCEDURE:

1. ACLS Certification:

- a. Validation Requirements. Acceptable ACLS certificates, initial or renewal, must validate successful completion of both cognitive examination and clinical skills documentation in accordance with the American Heart Association standards.
- b. Incoming Residents/Fellows. This policy requires any Resident/Fellow accepted into any residency or fellowship program to have or to obtain ACLS certification prior to the beginning of the training program. Failure to provide evidence of ACLS certification prior to the beginning of the training program will result in a postponement of the residents start date, until such proof can be provided to the GME Office.
- c. Current Residents/Fellows. It is the responsibility of the resident to maintain current ACLS certification throughout the entire residency or fellowship program.

Failure to maintain current ACLS certification will result in removal from clinical service and vacation days will be deducted until proof of renewed certification has been received by the GME office.

2. DEA Certification.

- a. Requirement upon Receipt of Licensure. Residents/Fellows that are in the process of obtaining a Texas Medical License must obtain their own DEA certificate upon receipt of medical licensure. The approximate time frame is four weeks to obtain a DEA.

Failure to obtain and notify the GME office within four weeks from the date the medical license was obtained, the resident will be suspended from clinical activities and forced to take vacation time or put on leave without pay.

- b. Maintenance of Certification. Residents/Fellows who hold a current Texas Medical License are required to maintain a current certificate with the Drug Enforcement Administration (DEA) throughout the duration of residency training. Failure to provide proof of current certification will result in suspension from clinical duties, and the resident/fellow will be obliged to take vacation time or leave without pay until such documentation is confirmed with the GME office.

3. Texas Medicaid and Health Partnership (TMHP)

- a. Requirement upon Receipt of Licensure. Residents/Fellows who have obtained Texas licensure are required to enroll in Texas Medicaid and Health Partnership (TMHP).

Failure to enroll and notify the GME office within four weeks from the date the medical license was obtained, the resident will be suspended from clinical activities and forced to take vacation time or put on leave without pay.