

**Texas Tech University Health Sciences Center
School of Medicine
SOM OP 30.01, Grading Policy
Appendix F**

Approved by Curriculum and Educational Policy Committee, December 19, 2018

Background: An OSCE is one of the components that contributes to the final grade in each clerkship in the third year of the medical school curriculum and in the DOCS course in first and second year. It has become apparent that a clear and fair process for remediation is needed in order to ensure that each learner who underperforms on an OSCE has the opportunity to demonstrate that they have met the learning objectives for this assessment.

Procedure:

1. Student receives notification from Office of Curriculum that they were unsuccessful on an OSCE. Student is provided with documentation relevant to their performance, such as the Examssoft report, including any comments from graders.
2. Student is granted access to their OSCE video and review the encounter alone or with a colleague.
3. Student rewrites a patient note after viewing the encounter and submits to the appropriate clerkship director. These three steps should occur prior to the MRFA for the following clerkship period (or within 4 weeks if the underperformance occurred in period 6).
4. Student meets with CD of clerkship of OSCE being remediated to review self- assessment and to receive coaching on ways to improve performance.
5. CD certifies that student is prepared to retake OSCE to complete remediation.
6. Student retakes OSCE during the next scheduled clerkship and is scored according to current procedures.
7. If student passes OSCE at second attempt, remediation is complete and new OSCE score of 70 is used to compute the final numerical score for clerkship. A final grade of Pass is assigned for the clerkship.
8. If this is the only component fail in the academic year, this event is not included in the MSPE. Otherwise this event is described in the MSPE.