**PROCESS TO ACCESS THE CLINICAL RESEARCH INSTITUTE (CRI)**

1. Write up a study protocol and develop a data collection form.
   1. The CRI can help you finalize these and then we will do all the IRB work for you.
   2. If you need templates, we have some on our website: <http://www.ttuhsc.edu/clinical-research/>
2. Fill as much of these templates out as you can after you’ve done your literature review.
3. Complete a work order using this site: <https://app4.ttuhsc.edu/CRIWorkOrders/> and upload/attach the draft protocol, data sheet, survey or other study document.
4. When CRI receives these, they will review them and contact you with questions or set up a time to meet.

**IF YOUR STUDY IS SPONSORED BY AN ENTITY THAT IS NOT TTUHSC**

1. Work with the Office of Sponsored Programs to get the non-disclosure agreement (confidentiality agreement) in place with the sponsor so you can get a copy of the study protocol.
2. Complete the Application for a New Sponsored Study, found on the CRI Home Page: <https://www.ttuhsc.edu/clinical-research/>
3. Complete a CRI Work Order using this site: <https://app4.ttuhsc.edu/CRIWorkOrders/>
   1. Attach the following to the work order
      1. Application for a new Sponsored study,
      2. A copy of the report that supports you have the study population to ensure recruitment,
      3. Study protocol