How to: Install Office 365 on personal computer/laptop

Details

Although not yet fully supported for institutional use, TTUHSC faculty, staff and students are eligible to use Office 365 for Education. This free, online version of Office has limited functionality and cannot be used offline. However, Office 365 Professional Plus is a fully functional productivity suite and can be installed onto your Windows PC or Apple Mac computer. A Microsoft Office 365 for Education account is required to access to the Office 365 Professional Plus download and an account is created if you do not have one associated with your TTUHSC email address.

TTUHSC faculty and staff, please visit http://office.com/teacher

TTUHSC students, please visit http://office.com/student

1. Enter your TTUHSC email address to get started.
2. Click **I'm a student** if you are a TTUHSC student. Click **I'm a teacher** if you are TTUHSC faculty or staff.
3. Complete the simple form to create an account if required.
4. You may send an invitation to fellow TTUHSC students or colleagues or click **Skip**.
5. Once at your Office 365 dashboard, your Office 365 applications will be available or may be in the process of setting up, as well as your OneDrive storage. Click the **Install Office** menu and choose **Other Install Options**.
6. Office will be the only install available to choose under your account. Click the **Install Office** button.
7. Follow the remaining steps to install Office 365 Professional Plus.