

TTUHSC Weave *Cheat Sheet* Educational Programs

Continuous Improvement Plans and Reports

PROGRAM/UNIT MISSION

- A Mission Statement is a brief statement of general values and principles which guide the program curriculum or department goals.

PROGRESS ON PLANNED IMPROVEMENTS

- Review the Targets marked as *Partially Met* or *Not Met* from the previous cycle. Elaborate on the actions you took in the current cycle to address those issues. How has student learning improved as a result of these actions?
- If you marked *Met* on all Targets in the previous year, please give a brief summary of program/unit successes or improvements that happened during the last year.

TTUHSC GOALS

- Choose one of the TTUHSC-wide Strategic Goal(s) and the appropriate corresponding objective (Innovation or Collaboration) that is relative to your area. Copy and paste that goal into the Description section.

STUDENT LEARNING OUTCOMES

- You have approximately 3-5 Student Learning Outcomes
- These Outcomes should be active, succinctly written, and related student's learned knowledge, affects, and skills

MEASURES

- For each Student Learning Outcome, you need an assessment measure. Ideally, at least one direct measure that includes data collected directly from the student performance. |

TARGETS

- For each Measure, you need to establish an achievement Target. These targets should include a minimally accepted benchmark expected.

FINDINGS

- Describe Outcomes in terms of stated achievement of Targets and provide specific, yet objective, information about the results. This information comes directly from your stated measures. Provide a context for each Finding, if relevant

ACTION PLAN

- You will provide a detailed description of the actions you plan to take for the Targets marked as Partially Met or Not Met.
- If all Targets were Met, we advise you to use this section to indicate what your department/unit will do to make general improvements over the next year.

ATTACHMENTS

- Upload any key documents that provide evidence of the progress you've made toward achieving your Outcomes.
- Examples may include rubrics, assignment instructions, demonstration of data collection and calculation